

RHV Capacity Building Projects Coordinator

Description of duties

- Contribute to the coordination, development and delivery of LGBTIQ inclusive practice training, communities of practice, online events/webinars and other capacity building activities as part of Rainbow Health Victoria's LGBTIQ Capacity Building Team, with a focus on the LGBTIQ family violence sector
- Coordinate and deliver blended eLearning using an LMS and Zoom
- Maintain a detailed working knowledge of research relating to LGBTIQ health and wellbeing, inclusive practice, and cultural safety.

Key Selection Criteria

Required

- A relevant degree with 2 years' experience in an NGO Setting with demonstrated extension of theories and principles
- Certificate IV TAE (or higher qualification in training and assessment)
- Experience delivering LGBTIQ inclusive practice training in the health and human services sector
- Demonstrated success designing and delivering capacity building programs including fee for service training and communities of practice
- Demonstrated ability to manage multiple stakeholders to achieve stated outcomes
- Confidence and expertise organising and hosting online events and webinars using Eventbrite and Zoom
- Excellent interpersonal skills, including the ability to negotiate, motivate, influence and build relationships
- The ability to work effectively under limited supervision and in a team

Desired

- High level understanding of key issues and challenges in LGBTIQ family violence

2-3 days per week, casual basis.

To apply, please send by COB April 26th your CV with a cover letter addressing the key selection criteria to:

Matthew Parsons, Manager Education and Strategic Development -
m.parsons@latrobe.edu.au